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**Cerdd Iaith online trainers’ application form**

Deadline: **4.30pm Monday 3 July**

Please send your application to: **TeamWales@britishcouncil.org**

**Data Protection and Consent:** British Council will use the information that you are providing in connection with processing your application. The legal basis for processing your information is agreement with our terms and conditions of application (contract). British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website, [www.britishcouncil.org/privacy](http://www.britishcouncil.org/privacy) or contact your local British Council office. We will keep your information for a period of 7 years from the time of collection.

I agree (name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please note, Microsoft word is required to be able to access and amend the document, and when filling out the form electronically, the boxes will expand.

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| Full name |  |
| Email address | *Please enter the email address you can be contacted on. This email will be used for training related correspondence and shared with our project manager Lydia Jones.*  To ensure that our correspondence does not go to your junk folder, please add the following emails to your safe list: [*TeamWales@britishcouncil.org*](mailto:TeamWales@britishcouncil.org) *&* [*lydia@lydiajones.cymru*](mailto:lydia@lydiajones.cymru) |
| Contact number | *Please enter your mobile number or work phone number. This number will be used for training related correspondence* |

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| EDUCATION, TRAINING & PROFESSIONAL QUALIFICATIONS | |
| Schools, colleges, universities attended, starting with the most recent (state whether full or part-time) | Qualifications obtained (Give subjects and grades where appropriate. This information may be verified with you upon offer of employment) |
| Other Relevant Training Courses  (including short in-service training) | Qualifications obtained |

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| LANGUAGE SKILLS (key) |
| Please share with us information regarding any language skills you may have in Welsh, French, Spanish, German. (language skills are not necessary, but would be an advantage). |

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| MUSIC / SINGING SKILLS EXPERIENCE | |
| Please provide information relating to specific singing and or music experience |  |

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| CURRENT AND PREVIOUS EMPLOYMENT | | | |
| Name and address of employer (current or most recent first) | Job title and brief details of duties | Dates | |
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| **SUPPORTING INFORMATION**  In no more than 600 words please provide information on your suitability for the role. |
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| **AVAILABILITY** |
| Please confirm that you are available for all training dates:   * **In-Person Training: On 25 July**, British Council Cymru Wales, Cardiff * **Online Training Sessions:** **2 and 3 August**; two full morning online training sessions. * **Observational Training: On 3 or 4 October**, you will be required to attend a full-day online training session as an observer.   + Please confirm if you have a preference of 3 or 4.   The aim is that you are delivering an average of 4 school term-time, training days a month. Please inform us of any ongoing commitments / work that would impact on your availability for the required work: |
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| **INTERNET ACCESS & PC / COMPUTER** |
| To attend the online courses, as well as to facilitate Cerdd Iaith online training as a freelancer, it will be necessary for you to have your own computer/ PC, as well have reliable internet access. Please confirm that you have the following  Computer/ PC :  Internet Access capable of Zoom and Teams meetings: |
| **EQUAL OPPORTUNITIES FOR FREELANCE WORKERS** |
| We are committed to fostering an inclusive and diverse environment, promoting equal opportunities for all applicants regardless of ethnicity or disability. |

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| **REFEREES** | |
| Name  Occupation / Title  Organisation  Address  Email  Phone  May we request a reference at any time? | Name  Occupation / Title  Organisation  Address  Email  Phone  May we request a reference at any time? |

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| Please return this completed form electronically to **TeamWales@britishcouncil.org**  No later than: 3 of July  You have the option to complete this application form in either English or Welsh, and the language you choose will not have any impact on the evaluation of your application.  Please also complete the separate confidential criminal and equality form.  To the best of my knowledge the information on this form is correct. I give my consent to the information provided by me on this form being used in the British Council Cymru / Wales Cerdd Iaith online training recruitment process. |
| NAME:Signature: Date |