

## Opportunity Announcement

# Chair, Wales Advisory Committee

Wales, UK

This role is unremunerated but reasonable UK travel and expenses are reimbursed.

Candidates must have the right to work in the UK.

October 3<sup>rd</sup> 2025.

### **The opportunity**

We are seeking an individual with experience in senior roles in Wales who, as Chair, will lead the Wales Advisory Committee in its pursuit of the objectives set out in the terms of reference. You will advise Director, British Council Wales in a non-executive capacity to maximise the impact that British Council can make in and for Wales and you will advocate for the British Council's work.

### **About us**

The British Council is the United Kingdom's international organisation for cultural relations and educational opportunities. We support peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide.

To help us with the quality and independence of our thinking, we draw on the expert advice of both our sector advisory groups and our three UK country advisory committees. The Wales Advisory Committee advises Director, British Council Wales and influences how the British Council's vision and strategy are developed.

In Wales, we focus primarily on education and arts. Working closely with Welsh partners and across the British Council network and we aim to:

- Ensure key stakeholders and potential beneficiaries in Wales are aware of and supported to fully engage with the British Council's education and arts offers.
- Support the Welsh government and education and arts sectors' international ambitions
- Contribute positively and visibly to the national debate on internationalizing education and the arts in Wales.
- Ensure that the British Council's global work is informed by a distinctive Welsh voice and Wales is well represented in our UK offer.

The British Council draws on strategic advice from three Country Advisory Committees - for Scotland, Wales and Northern Ireland.

## **Our equality diversity and inclusion commitment**

The British Council is committed to policies and practices of equality, diversity and inclusion across everything we do. We are actively working to improve diversity across all our governance structures so that they reflect the societies in which we work. We support all staff to make sure their behaviour is consistent with this commitment. We want to address underrepresentation and we encourage applicants from under-represented groups, in particular, but not exclusively, on grounds of ethnicity and disability. All disabled applicants who meet the essential criteria are guaranteed an interview and we have Disability Confident Employer status. We welcome discussions about specific requirements or adjustments to enable participation and engagement in our work and activities.

## **Terms and conditions**

The Chair is appointed for a three-year period, renewable for a second three-year term. The role is not remunerated but reasonable UK travel and expenses will be reimbursed at standard British Council rates. Candidates must have the right to work in the UK.

Please also refer to the Terms of Reference for the Wales Advisory Committee

## **How to apply**

If you are interested in the post and feel that you are suitable for the role, then we would really like to hear from you. Please apply by sending a copy of your CV and a cover letter to [teamwales@britishcouncil.org](mailto:teamwales@britishcouncil.org) by 3<sup>rd</sup> October 2025.

# Role profile

<b>Job Title</b>	Chair of Wales Advisory Committee		
<b>Region</b>	UK	<b>Country</b>	Wales
<b>Location</b>	Wales	<b>Remuneration</b>	Unremunerated. Reasonable UK travel and expenses reimbursed.
<b>Reports to</b>	Director UK and External Relations	<b>Duration</b>	Three year term

## Background and context

The British Council is the United Kingdom's international organisation for cultural relations and educational opportunities. We support peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide.

The British Council is a registered charity incorporated and governed by a Royal Charter. It is led by a Board of Trustees that is accountable to the UK's Charity Commission for its activities.

To help us with the quality and independence of our thinking, we draw on the expert advice of both our sector advisory groups and our UK country advisory committees. There are three country advisory committees, for Northern Ireland, Wales and Scotland. Members of these groups and committees serve in an advisory capacity and have no decision-making responsibilities.

In Wales, we focus primarily on education and arts. Working closely with Welsh partners and across the British Council network and we aim to:

- Ensure key stakeholders and potential beneficiaries in Wales are aware of and supported to fully engage with the British Council's education and arts offers.
- Support the Welsh government and education and arts sectors' international ambitions
- Contribute positively and visibly to the national debate on internationalizing education and the arts in Wales.
- Ensure that the British Council's global work is informed by a distinctive Welsh voice and Wales is well represented in our UK offer.

As Chair, you will lead the Wales Advisory Committee to fulfil its purpose and objectives as set out in the terms of reference.

## Main responsibilities of the chair

- Lead the group to fulfil its purpose and objectives as outlined in the terms of reference
- Chair group meetings, normally three a year

- Advise on the development of the British Council Wales strategy and act as a ‘critical friend’ to the Director.
- Act as an advocate for the British Council’s work.

The Country Committee Chairs will also be expected to attend two meetings of the Board of Trustees per annum, to participate in discussions setting the strategy for the organisation and to ensure the global organisation reflects the character of the 4 nations of the UK.

### Terms and conditions

- The Chair is appointed for a three-year period, renewable for a second three-year term.
- The role is not remunerated but reasonable UK travel and expenses will be reimbursed at standard British Council rates.
- Candidates must have the right to work in the UK.

### Application process

Please send a CV and cover letter to Team Wales, British Council at [teamwales@britishcouncil.org](mailto:teamwales@britishcouncil.org). For further details, please contact Ruth Cocks at [Ruth.Cocks@britishcouncil.org](mailto:Ruth.Cocks@britishcouncil.org).

Attached is the Terms of Reference for the Wales Advisory Committee.

Passport/visa and/or nationality requirements	The Royal Charter of the British Council states that: ‘In electing Trustees the Board shall ensure that no more than two of the Trustees from time to time are not British Citizens’. Therefore, it may be required of candidates to hold a UK passport.
Security/legal checks are required for this role	None

### Person specification

Candidates will be assessed against these criteria.

#### Essential Skills and Experience

- Experience of a senior role within a major private, public or voluntary sector organisation in a management and/or Board capacity
- Significant recent experience in one or more of the three core areas of British Council activity (Arts, Education, English), ideally including within the Wales context.
- Varied range of senior contacts and networks in Wales
- Strong international background and/or interests and belief in the British Council’s core purpose.
- Belief in, understanding and knowledge of what Wales can contribute on the world stage
- Capacity to act as a ‘critical friend’ to Director, British Council Wales
- Excellent interpersonal skills
- Highly effective communication skills (oral and written)

Date	04.09.2025
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