

## International Professional Learning Community Developing Strategies for the Integration of Refugees in Schools, Berlin, Germany - Application Form

17-22<sup>nd</sup> February 2019

Submission deadline – 16<sup>th</sup> November 2018

Please e-mail your application form to [iepwales@britishcouncil.org](mailto:iepwales@britishcouncil.org). **NO hard copies are required.**

### Part 1: Partner information

1.1a Lead Coordinator			
Name of School			
Address:			
Local Education Authority:			
Welsh Medium:			
School Size:			
Percentage of pupils receiving free school meals:			
Website:			
Project co-ordinator (name and title):			
Position in organisation, department/faculty			
Telephone:		Mobile	
E-mail:			
Name of Head:			

1.1b Partner 1	
Name of School	
Address:	
Local Education Authority:	

**1.1b Partner 1**

Welsh Medium:

School Size:

Percentage of pupils receiving free school meals:

Website:

Position in organisation, department/faculty

Telephone:

Mobile

E-mail:

Name of Head:

**1.1c Partner 2**

Name of School

Address:

Local Education Authority:

Welsh Medium:

School Size:

Percentage of pupils receiving free school meals:

Website:

Position in organisation, department/faculty

Telephone:

Mobile

E-mail:

Name of Head:

**1.1d Partner 3**

Name of School:

**1.1d Partner 3**

Address:

Local Education Authority:

Welsh Medium:

School Size:

Percentage of pupils free school meals:

Website:

Position in organisation, department/faculty

Telephone:

Mobile

E-mail:

Name of Head:

**1.1e Partner 4**

Name of School:

Address:

Local Education Authority:

Welsh Medium:

School Size:

Percentage of pupils receiving free school meals:

Website:

Position in organisation, department/faculty

Telephone:

Mobile

E-mail:

Name of Head:

**1.1e Partner 5****Name of School:****Address:****Local Education Authority:****Welsh Medium:****School Size:****Percentage of pupils receiving free school meals:****Website:****Position in organisation, department/faculty****Telephone:****Mobile****E-mail:****Name of Head:**

## Part 2: The PLC

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**2.1 Please specify the current or previous activities of your PLC and how you were able to turn skills and knowledge gained into practice**

**2.2 Please describe the benefits of these PLC activities to your schools and pupils**

## Part 3: Study Visit Project details – Strategies for the integration of refugees in schools

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**3.1 The integration of refugees will be the focus area of the visit. Please provide evidence of need and specify any aspects of this theme that you would like to explore**

**3.2 How are you currently integrating refugees into your schools. Does your school have an engagement/integration plan that outlines vision and goals?**

**3.3 What are your three main objectives for participating in this visit?**

**3.4 Explain how you expect your participation in the visit to develop good practice in your school(s).**

**3.5 How do you hope the outcomes of the visit will impact on the integration of refugees in your schools?**

**3.6 How would your PLC measure the impact and success from this visit?**

**3.7 How do you plan to disseminate findings throughout your local educational consortium and/or regional and school networks?**

## Part 4: Further information

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Please add any further information you may wish in support of your application

## Part 5: Data protection and freedom of information

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For the purposes of UK data protection legislation, the British Council will act as the data controller in respect of the information that you provide. This means that the British Council is responsible for determining how the information is used. The British Council works with the Welsh Government to deliver the International Education Programme,

If you have any questions about the use of the information that you provide, please do not hesitate to contact us using the information in the 'Contact details' section below.

### How will the information be used?

The information that you provide will be used to assess your application for a study visit grant award.

Data protection legislation requires data controllers to establish a legal basis for using personal data for particular purposes. The legal basis for using the information that you provide is consent through your application.

Not providing personal data may mean that you are unable to take part in the visit arranged by British Council.

### Who will have access to the information?

This data may be shared with the Welsh Government

The British Council will be primarily responsible for arranging the visit and for looking after students during the visit.

### What safeguards will be put in place when the information is transferred?

British Council wish to ensure that your information is kept safe.

The European Commission has made "adequacy decisions" in respect of certain countries outside the European Economic Area (EEA), which means that in the Commission's view, those countries offer adequate levels of protection for personal data without the need for any additional measures to be put in place.

### For how long will the information be stored?

The information will be stored by The British Council until 2028

### What rights do I have in respect of the information provided?

Under UK Data Protection law you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

For detailed information, please refer to the privacy section of our website, <https://www.britishcouncil.org/privacy-cookies/data-protection> or contact your local British Council office.

Please use the contact details below if you have any questions about the exercise of these rights.

### Your right to make a complaint

If you are unhappy with the way in which your personal data is treated, please use the contact details below. You also have the right to make a complaint to the Information Commissioner's Office. They can be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number.

### Contact details

If you would like to discuss any of the points raised above in further detail or request the removal of your data from our records, please e-mail:

[dataprotection@britishcouncil.org](mailto:dataprotection@britishcouncil.org) or [iepwales@britishcouncil.org](mailto:iepwales@britishcouncil.org)

***Please insert an X next to this box to confirm that you have read and agree with the above data protection statement and consent to the British Council holding your data for the purposes of arranging an IPLC visit***

## Part 6: Submission

Submission	
Name of lead co-ordinator	Date
Original signatures are not required at this stage but application must be submitted using an official school/college email address.	