 



Wales in France Application Form

Deadline: **9am BST 30 June 2023**

# 1 application form per project should be submitted

## [www.britishcouncil.org](http://www.britishcouncil.org/)

**Open Call: Wales in France**

* For Artists and Arts Organisations in Wales and France
* The project application will need to address how your project meets the aims and ambitions of the Wales in France programme

## HOW TO COMPLETE THIS APPLICATION

Please use this application form to apply. The application form is divided into the following sections:

1. Contact Details
2. Project Proposal
3. Project Reach, Impact and Partnerships
4. Project Management, Delivery and Budget
5. Funding

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**Data Protection and Consent:** British Council will use the information that you are providing in connection with processing your application. The legal basis for processing your information is agreement with our terms and conditions of application (contract). British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website, [www.britishcouncil.org/privacy](http://www.britishcouncil.org/privacy) or contact your local British Council office. We will keep your information for a period of 7 years from the time of collection.

The British Council will also share your information with partners Arts Council Wales, Arts International Wales, and the Welsh Government. Please confirm that you are happy for your personal data to be shared.

I agree

# Contact Details

* 1. **Applicant details – Wales**

**This section requires details about the Wales-based applicant.**

* + 1. Name of the organisation/ Individual
		2. Email address

*Please enter the email address you can be contacted on. This email will be used for project related correspondence.*

* + 1. Contact number

*Please enter your mobile number or work phone number. This number will be used for project related correspondence.*

# Applicant details – France

**This section requires details about the French based partner. If you have more than one partner based in France, please use the table in Question 1.2.4 to write their details in.**

* + 1. Name of the organisation/ Individual
		2. Email address

*Please enter the email address you can be contacted on. This email will be used for project related correspondence*

* + 1. Contact number

*Please enter your mobile number or work phone number. This number will be used for project related correspondence*

* + 1. Additional partners:

|  |  |  |
| --- | --- | --- |
| **Name** | **Email Address** | **Contact Number** |
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# Project Proposal

**This section will ask you details on your proposal, timelines, and project activity. Try and be as concise as possible. If your programme looks at international digital collaboration, international travel should not be included.**

* 1. Project Title, if any
	2. Start date for the next phase of your project

*We are looking to fund projects that will be delivered between July 2023– March 2024*

* 1. End date for the next phase of your project
	2. Short summary describing your project (50 words)

*For example:*

*A series of workshops between early career writers in Wales and France, with public readings for an audience*

* 1. List the main project objectives/ aims and how these meet the ambitions for Wales in France (300 words)

*For example:*

1. *To support emerging career dance artists in Wales and France, to stimulate talent exchange and enrich understanding of international showcasing*
2. *To build recognition and friendship among rugby world cup audiences and bring about a better understanding of each other's way of life*
3. *To make a splash with an arts event, and to enable, everyone to have access to the Welsh and France Language and enjoy the arts which contribute the enrichment of cultural life in both places.*
	1. Outline and list the project activity (100 words)

*Applicants should address how you plan to achieve your objectives.*

## Please outline your activity plan

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| --- | --- | --- | --- | --- |
| **Objectives/ Aims** *List the project objectives/ aims* | **Activities***List the project activities you plan to implement to meet the project**objectives* | **Outcomes***List the outcomes you expect to achieve through the activities aligned to the**objectives* | **Duration***Indicate the duration of the activity e.g. - 5 days, 2 weeks, 3 months, etc.* | **Timeline/ Dates** *Indicate the dates / month e.g. - 10 Jan – 10 March* |
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* 1. How will you as partners work together?

*Please outline the roles and responsibilities of each partner. We are looking for proposals that evidence mutuality.*

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| **Wales Partner/s** | **France Partner** |
| EXAMPLE: Research potential creative partners in Wales | Prepare open call information and disseminate to networks |
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# Project Reach, Impact and Partnerships

**This section will ask you questions around your project's target audience, partnerships, reach, impact, and key success factors.**

3.1 Please list your target participant / audience groups for the project? How will they benefit? This could be members of the public, the wider artistic community, selected artists etc (300 words)

# Project management, delivery, and budget

**This section will ask you questions around your project delivery and management including risks management, monitoring and evaluation, Equality, Diversity, and Inclusion (EDI) and Safeguarding approaches.**

* 1. Risk management

*Please list the risks/ challenges you foresee for your project and how you plan to overcome/ mitigate them (300 words)*

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| **Risk** | **Mitigation** |
| EXAMPLE: Lack of interest in project from Wales based practitioners | Open conversation and direct approaches to practitioners, introducing the wider cultural context to practitioners |
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* 1. How will you monitor and evaluate your project?

*Consider qualitative and quantitative methodology*

* 1. How will the project address equality, diversity and inclusion through the project design and delivery? (300 words)

*For example - women, young people, and people with disabilities. Accessibility needs: captioning videos, translations, interpreters, gender of the beneficiaries or project team. Any Equality Diversity and Inclusion policies in place for this project? Please read* [*British Council EDI Policy and*](https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion)[*Strategy*](https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion) *for reference* [*https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion*](https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion)

# Funding

* 1. Funding requested
	2. Outline the budget plan and how it will be used for the project

*The budget must take account of all local Taxes and currency conversion, accessibility costs, other sources of funding and/or in-kind contribution*.

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| **Item /Activity** *(This should align with the activities you have mentioned in the activity plan)* | **No. of Units** | **Unit type and cost** | **Expenditure in GBP** | **Description/Comments** | **Partner responsible** |
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* 1. Does your project involve working with people under 18 or adults at risk?

*Adult at risk are people aged 18 years or over who identify themselves as unable to take care of themselves or protect themselves from significant harm or exploitation; or are understood to be at risk, which may be due to frailty, homelessness, mental or physical health problems, learning or physical impairments, and/or impacted by disasters or conflicts.*

* 1. If yes, please detail your approach to safeguarding here. (100 words)

*Download and read our Global Safeguarding Strategy for support:* [*https://www.britishcouncil.in/safeguarding-policy*](https://www.britishcouncil.in/safeguarding-policy)